## Saint-Gobain Sekurit India Limited

Corporate Identity Number: L26101MH1973PLC018367 Registered Office: T-94, M.I.D.C., Bhosari Industrial Area, Pune – 411 026, Maharashtra Tel:+91 20 6611 4153

E-mail: <a href="mailto:sekurit.investors@saint-gobain.com">sekurit.investors@saint-gobain.com</a> \* Website: www.sekuritindia.com

## NOTICE OF ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that the 45<sup>th</sup> Annual General Meeting ("AGM") of the Company will be held on Saturday, 4<sup>th</sup> August 2018 at 11:00 a.m. at Hotel Kalasagar, P-4, MIDC, Kasarwadi, Mumbai-Pune Road, Near State Bank of India, Pune – 411 034.

The Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 28<sup>th</sup> July 2018 to Saturday, 4<sup>th</sup> August 2018 (both days inclusive).

The Notice of AGM together with the Annual Report 2017-18 and Attendance Slip, have been sent by electronic mode to all the Members whose email addresses are registered with the Company/Depository Participant(s) ("DP") and physical copy of the same has been sent to those Members who have either not registered their email address or had requested for a physical copy. The Annual Report 2017-18 and Notice of AGM are available on the Company's website, www.sekuritindia.com. The dispatch of Annual Reports 2017-18, physical or through email, has been completed on 9<sup>th</sup> July 2018.

Members holding shares either in physical form or dematerialized form, as on cut-off date, Saturday, 28<sup>th</sup> July 2018 are eligible to cast their vote electronically through electronic means ("remote e-voting") provided by Central Depository Services (India) Limited ("CDSL"). The business as set forth in the Notice of AGM may be transacted through voting by electronic means. The remote e-voting shall commence on Tuesday, 31<sup>st</sup> July 2018 (9:00 a.m.) and end on Friday, 3<sup>rd</sup> August 2018 (5:00 p.m.). The remote e-voting module shall be disabled by CDSL on Friday, 3<sup>rd</sup> August 2018 after 5:00 p.m.

Members who acquire shares after the dispatch of Annual Reports and before the cut-off date, Saturday, 28<sup>th</sup> July 2018 may obtain the login ID and password by sending a request at <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>. However, if a member is already registered with CDSL for remote e-voting, then the existing user ID and password can be used for casting your vote.

The Company will be providing facility for voting through ballot paper at the AGM for those Members present at the AGM. The Members who have cast their vote through remote e-voting, may attend the AGM but shall not be entitled to cast their vote again.

The Notice of AGM is available on Company's website, www.sekuritindia.com and on CDSL website, www.evotingindia.com. The procedure of remote e-voting is available in the Notice of AGM as well as in the email sent to the Members.

In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting manual available at www.evotingindia.com under 'Help' section or write an email to helpdesk.evoting@cdslindia.com or contact Mr. Santosh Jaiswal, Associate Vice President, Link Intime India Private Limited, Unit: Saint-Gobain Sekurit India Limited, C-101, 247 Park, L B S Marg,

Vikhroli (West) Mumbai 400 083 at email id: rnt.helpdesk@linkintime.co.in or at Telephone No.: +91 22 4918 6270.

For Saint-Gobain Sekurit India Limited

**Rukmini Subramanian**Company Secretary

10<sup>th</sup> July 2018